



Blake Trask, Chair  
Max Hepp-Buchanan, Vice Chair  
Ann Boyd  
Allegra Calder  
Jodi Connolly  
Matthew Crane  
Sean Cryan  
Gabe Grijalva  
Kelsey Jones-Casey  
Neal Komedal  
Anna Telensky  
Jean White

### Seattle Bicycle Advisory Board Meeting Minutes

**Date/Time:** December 1, 2010 / 6:00 p.m. – 8:00 p.m.  
**Chair:** Blake Trask  
**Recorder:** Matthew Crane  
**Location:** Seattle City Hall, L280

#### Minutes Distribution List:

See Attachment A

#### Members Present:

Allegra Calder; Jodi Connolly; Matthew Crane; Sean Cryan; Gabe Grijalva; Max Hepp-Buchanan (Vice Chair); Kelsey Jones-Casey; Neal Komedal; Anna Telensky; Blake Trask (Chair); Jean White

#### Members Absent:

Ann Boyd

#### Guests:

Danielle Purnell, Seattle Public Utilities (SPU); Jonathan Batara (SPU); Sandra (Sam) Woods, Seattle Department of Transportation (SDOT); Doug Cox (SDOT); Joey Gray

#### MEETING CALL TO ORDER

- Meeting was called to order at 6:00 p.m. by Blake Trask.

#### PUBLIC COMMENT

- No public comment.

#### PRESENTATIONS

*Time:* 6:10 p.m.

**Topic:** Seattle Public Utilities Sewer/Drain Grate Replacement Briefing

*Presenters:* Danielle Purnell and Jonathan Batara, SPU

*Purpose:* Provide a briefing on SPU's Bike Safety Program

#### *Findings / Critical Points:*

- SPU began its Bike Safety Program in 2009 to reduce risks associated with its street assets, particularly SPU's storm water drain grates where bicyclists commonly ride.
- For its Bike Safety Program, SPU focuses on four areas: (1) addressing safety on bike routes; (2) responding to complaints; (3) replacing drain grates during SDOT projects; and (4) requiring compliance during SPU construction.

The Seattle Bicycle Advisory Board shall advise the City Council, the Mayor, and all departments and offices of the city on matters related to bicycling, and the impacts which actions by the city may have upon bicycling; and shall have opportunity to contribute to all aspects of the city's planning processes insofar as they relate to bicycling.

-City Council  
Resolution 25534

- Bike route safety:
  - In 2009, SPU surveyed and mapped its drain grates and supporting structures over a total of 198 miles of downtown bike routes, bike commuting corridors, designated bike lanes, sharrows, and arterials (Phase 1).
  - In 2010, SPU surveyed and mapped grates and structures on a total of 110 miles of designated non-arterials, shared use trails, and pedestrian paths (Phase 2).
  - Following the surveying and mapping, SPU conducted prioritized replacements among its approximately 11,000 assets, including 686 (67 percent) of the Tier 1 condition drain grates (those having the greatest risk of potential problems—especially catching bike wheels), and a pilot project for East Marginal Way grate design and fabrication.
  - SPU is addressing clogged drain grates as part of its regular maintenance program.
  - For 2011, SPU plans to: (a) complete replacement of the remaining 33 percent of the Tier 1 grates and structures; (b) begin a survey of SPU assets for new bike routes or striping projects, city arterials not designated as having bicycle facilities, bus routes, and major intersections (Phase 3); and (c) begin replacement of Tier 2 condition assets (e.g., worn, chipped, sunken/raised drain grates).
- Responding to complaints:
  - In response to citizen or other complaints, SPU replaces assets that have not already been replaced, or if not owned by SPU it refers the complaints to those responsible for them.
  - Some issues, such as standing water on the street, can sometimes be difficult to address, but SPU works with SDOT toward solutions.
  - SPU is in the process of preparing a SPU web page describing its Bike Safety Program and specifically to advise "Where to Report Problems." In addition, complaints can be made by telephone to 206-684-7583 and by e-mail to [walkandbike@seattle.gov](mailto:walkandbike@seattle.gov).
- Replacement during SDOT projects:
  - SPU is funding \$60k/year to replace non-standard drain grates as part of SDOT projects.
  - In 2010, grates have been or are being replaced during SDOT projects on S. Spokane St., 15th Ave. S., S. Dearborn St., and NE Ravenna Blvd.
  - Going forward, SPU intends to continue current funding efforts.
- Compliance during SPU construction:
  - SPU proactively works with its crews and outside contractors to ensure compliance with City of Seattle standards for projects involving detours, road plating and patching.

*SBAB Comments/Questions:*

- SPU has been monitoring the Bikewise.org website on an ongoing basis for complaints that may involve its assets.
- For the upcoming Phase 3 survey of its assets, SPU will be surveying its assets on city arterials not designated as having bicycle facilities because they are still used by bicyclists.
- SPU is currently working on the web page for its Bike Safety Program and the "Where to Report Problems" link, and hopes it will be ready soon; in the meantime, complaints can be reported to SPU by telephone at 206-684-7583 and by e-mail at [walkandbike@seattle.gov](mailto:walkandbike@seattle.gov)

*SBAB Recommendations:*

- Overall, SPU's Bike Safety Program was positively received by the Board members as beneficial to improving bicycling safety in the city.

*Action Item or Follow Up:*

- The Board looks forward to future updates on SPU's Bike Safety Program.
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*Time:* 7:00 p.m.

**Topic: 2011 Bicycle Master Plan Implementation Funding**

*Presenter:* Sam Woods, SDOT

*Purpose:* Overview of current funding for implementation of the Seattle Bicycle Master Plan

*Findings / Critical Points:*

- Funding for implementation of the Bicycle Master Plan (BMP) for 2011 will be from two sources, the Bridging the Gap levy and the city's Walk Bike Ride initiative.
- Funding will allow the addition of 20 miles of bicycle facilities planned for 2011 (a combination of bike lanes and sharrows), as well as:
  - Pilot projects, possibly including neighborhood greenways;
  - Ballard Bridge study;
  - Trail planning, potentially including connecting the Mountains to Sound trail to the Chief Sealth Trail and others;
  - Bicycle signal upgrades; SDOT is interested in receiving suggestions for these upgrades;
  - Bicycle Master Plan update; and
  - Adding 350 planned bicycle parking spaces—both in-street and on-sidewalk—for 2011 (and possibly up to 600 spaces for 2012).

*Action Item or Follow Up:*

- SDOT will present the 2011 work plan at the January 5, 2011 SBAB meeting.
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*Time:* 7:35 p.m.

**Topic: SDOT Update**

*Presenter:* Doug Cox, SDOT

*Purpose:* Provide end-of-year update of SDOT's progress on Bicycle Master Plan implementation, and discuss participation in new bicycle count program for 2011

*Findings / Critical Points:*

- In 2010, SDOT achieved the following goals:
  - Completed a three-year project partnership with Cascade Bicycle Club for Bike Smart program;
  - Continued its partnership with Bicycle Alliance of Washington for Seattle Bike Port and bicycle map distribution;
  - Released a new Seattle bike map with improvements;
  - Installed 359 new bicycle parking spaces;
  - Inspected 20 miles of trails;
  - Conducted pavement condition analyses on all existing facilities (2007-2009) and proposed facilities for 2010;
  - Re-marked 35 miles of existing on-street facilities;
  - Conducted planning for projects in 2011 and future years;
  - Completed two trail projects;
  - Completed 35 on-street bicycle facilities;

- Completed eight green bike lanes and redesigned another;
- Completed three new bike boxes;
- Completed 11 signed routes;
- Completed two bicycle crossing improvements;
- Completed asphalt repairs of 13 on-street bicycle facilities and approximately 15 locations on the Burke-Gilman Trail and Ship Canal Trail;
- Replaced storm water drain grates at 10 locations;
- Completed crossing upgrades on two trails, including 20 locations on the Burke-Gilman Trail; and
- Completed vegetation-clearing improvements on three trails.
- In 2011, SDOT will participate in the National Bicycle and Pedestrian Documentation Project for bicycle and pedestrian counts, when the counts will be made on the same days across the country.
  - There will be a two- to three-year period of transition between the current counting method and the new national counting method.
  - The national bicycle counts will be undertaken four different times each year, starting in 2011 on January 11-13, May 10-12, July 5-7, and September 13-15, on weekdays between 10am-12pm and 5-7pm, and Saturdays between 10am-2pm.
  - In addition, during the transition period SDOT will continue to participate in the morning counts in September as in previous years.

*Time:* 7:50 p.m.

**Topic: SBAB Subcommittee Assignments and Pending Recommendations**

*Presenter:* Blake Trask

*Purpose:* Review current subcommittee assignments by Board members, pending recommendations, and retreat follow up

*Findings / Critical Points:*

- Harrison Street / Thomas Street Streetscape recommendations.
  - A letter will be drafted, circulated among the Board members, and then issued by SBAB by the end of December.
- “20 Is Plenty” campaign to reduce traffic speed in neighborhoods to 20 mph for safety.
  - A letter will be drafted, circulated for comment, and issued by SBAB.
- In follow up from the recent SBAB retreat, Board member committees, working groups and interests were reviewed.

**MEETING ADJOURNMENT**

- Blake Trask adjourned the meeting at 8:05 p.m.

## **ATTACHMENT A**

### **December Meeting Minutes Distribution List:**

Michael McGinn, Mayor, City of Seattle

Rebecca Deehr, Strategic Advisor for Policy and Outreach, Office of the Mayor

City Councilmember Tom Rasmussen, Transportation Committee Chair

Peter Hahn, Director, Seattle Department of Transportation (SDOT)

Sam Woods, Manager, Bicycle, Pedestrian & Neighborhood Program & Project Development, SDOT

Diane Sugimura, Director, Department of Planning and Development (DPD)

Stella Chao, Director, Department of Neighborhoods (DoN)

Doug Cox, Assistant Transportation Planner, SDOT Liaison

Eric Widstrand, Traffic Operations Manager, SDOT

Allie Gerlach, Webmaster, SDOT

Meeting Presenters: Danielle Purnell and Jonathan Batara, Seattle Public Utilities

City of Seattle Council Transportation Committee Members

City of Seattle Neighborhood District Coordinators

Seattle Bicycle Advisory Board (SBAB) Board Members

Members of the Public Meeting Attendees